

FAQs for New Speakers at The 2025 HEALinc Global Summit

1. What accommodations does HEALinc cover for speakers? HEALinc covers a maximum of 2 nights from April 27th – 29th, 2025. Many speakers choose the first two nights and leave on the final day of the Summit. If you require additional nights, you can take advantage of our deep discount block booking rate for 2025, which is \$229 per night for single and double rooms. This rate is significantly discounted from the usual approximate \$400 per night.

Important note: HEALinc Summit delegates who register for the Summit may also receive this special rate. However, delegates must register first on the website in order to access this special hotel link for HEALinc block booking. *As a speaker, you do not have to worry about registration or hotel booking. We work with speakers to determine their accommodation details and block off your room with the hotel on our end.*

In special cases, for international or west coast speakers HEALinc may cover up to 3 nights. **However, this must be agreed upon in writing by December 31, 2024 by our CEO, Dr. Desirée Cox.**

HEALinc does not cover incidentals or transportation costs. In rare cases, we may agree to cover flight costs, but **this must be confirmed by Dr. Desirée Cox in writing by December 31, 2024.** You would need to pay for your flight upfront and submit an invoice for reimbursement after the Summit.

2. Do speakers receive complimentary registration? Yes, speakers receive free registration to the HEALinc Global Summit. Any guests you bring will need to pay for their own Summit registration to access the conference.

3. What are the speaking slot guidelines? All speaking slots are 35 minutes on the main stage. This duration is fixed unless otherwise communicated in writing by Dr. Desirée Cox. It is crucial to adhere to the scheduled timing.

4. What are the guidelines for panel discussions? If you are part of a panel discussion, Dr. Cox will provide details via email in advance of the Summit. Panels are designed to be integrative and conversational, and PowerPoint slides are not permitted. Prepare to discuss the panel topic interactively rather than with a formal presentation.

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5. How will I be represented on the HEALinc Summit website? Once you are confirmed as a speaker, we will request a headshot and bio from you for the Summit website. Headshot photographs must be sent as a PDF or JPEG file. Bios should be short (600 words or less) and must be sent as a Microsoft Word file. Headshots and bios must be sent separately. These items should be sent to Erin Ambrose at e33ambrose@gmail.com once you're confirmed as a speaker. In addition to the headshot and bio, we will also require you to confirm with Erin that your name, title, and accolades are correct, as these details will be used on our website and on your official speaker badge.

6. What if I cannot attend in person? If you are unable to attend in person, please inform us well in advance so we can arrange for a pre-recorded presentation with Boston BioLife, our livestreaming team. In some cases, live Zoom Q&A sessions may also be arranged.

7. When and how should I submit my presentation slides? Please submit your presentation slides to Erin Ambrose at e33ambrose@gmail.com by Monday, April 14th, 2025. Slides must be designed using our official HEALinc Global Summit PowerPoint templates, which are available in transparent and non-transparent versions and will be provided to you. You may include your logo in the footer. Erin will provide speakers with the PowerPoint templates well in advance of the submission deadline.

8. Is there a dress code for the Summit? The dress code is business casual. For the VIP Conference Dinner, the dress code is informal/casual. No shorts and flip flops, please!

9. Will HEALinc cover transportation to and from the airport? HEALinc does not cover airport transportation, including taxis or Ubers. You may need to take a taxi or rent a car, which can be self-parked or valet parked at the hotel for an additional fee. The Atlantis Resort does not offer complimentary transportation from Nassau Airport, but they do provide several transportation alternatives that you can reserve in advance. Please reach out to them directly or visit the transportation section of their website at <https://www.atlantisbahamas.com/travel-to-atlantis>.

10. How do I get to Atlantis from Lynden Pindling International Airport? Atlantis is located approximately 15 km from Lynden Pindling International Airport (NAS), with a travel time of around 30 minutes. For transportation options, visit the Atlantis website or contact them directly at <https://www.atlantisbahamas.com/travel-to-atlantis>.

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- 11. How can I pre-book transportation?** Atlantis provides several transportation alternatives that can be reserved in advance. Visit their transportation section on their website or contact them for more details.
- 12. Should I bring a credit card?** Yes. You must provide a credit card when you check into the hotel for any incidental expenses, as HEALinc does not cover these costs.
- 13. What is the climate like in The Bahamas during the Summit?** The Bahamas enjoys tropical weather with temperatures ranging between 25-32°C (77-90°F). April is part of the dry season with cooler, less humid conditions. Bright, airy clothing is recommended, and a light sweater or jacket might be useful for cooler evenings.
- 14. Are speakers invited to any special events?** All speakers are invited to the HEALinc Global Summit VIP Conference Dinner, which typically takes place on Day 2 of the Summit at the Albany Resort. The dinner is held on the waterfront, and the dress code is informal/business casual. Complimentary transportation to and from the dinner will be provided. Please note that this invitation is exclusive to speakers; extra guests are not permitted.